

MAC design

Creating Brand Energy

ESTIMATE

ESTIMATE#: 00000

DATE: 00/00/0000

Prepared by

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Prepared for

CLIENT
XX ADDRESS
CITY, STATE
clientemail.com
XXX.XXX.XXXX

Project Name: Name here

Delivery Date: Provided by client

Project Summary	Amount
What you requested	\$XXX
Materials supplied:	
Deliverables included: 1. 2. 3. 4.	
Hours/Rate: \$XX hourly for an estimated XX hrs or \$XXX flat rate	
Timeframe: list estimated hours, days or weeks project will take	
DEPOSIT -50% required to begin project	\$XXX
BALANCE -required before files can be released	\$XXX

This figure is an estimate, not a quote. It is based on the information provided, and may be revised if additional information is forthcoming, or specifications change. This estimate does not include printing, paper, third-party artwork, licensing or vendor charges.

All payments payable to: Maretta Colvin
Payment methods accepted:



Have questions, need another copy of the work, estimate or invoice? Please contact me to address any concerns.